



Addendum to Student Catalog

2020-2021

Effective Date: 01/27/2020 TO 12/31/2021

1955 West 9th Street
San Bernardino, CA 92411
Phone (888) 870-9757
www.heavyequipmentcollege.com

1.0 The Facility

The school's campus and field site are located at 1955 West 9th Street, San Bernardino, California 92411. All training occurs at this location. Our training programs allow for classroom facilities indoors and field work outdoors. The Heavy Equipment Operating programs utilize a variety of equipment including backhoe, bulldozer, excavator, wheel loader, skid steer, and mobile hydraulic crane, for equipment operation and field instruction.

2.0 Administration

The Staff

- **Bob Albano** - *Chief Executive Officer*
- **Darlene Ulmer, Ed.D.** - *Vice President of Education & Compliance*
- **Bill Keever** - *West Region President*
- **Rosa Medina** - *Campus Director*
- **Luis Quiroz** - *Career Services*
- **Julie Diaz** - *Admissions Representative*
- **Matt Antrim** - *Admissions Representative*

The Faculty

- **Steve Haggerty** - *Lead Heavy Equipment Instructor (Level II)*
- Certified ADEPT trainer with over 30 years of experience with heavy equipment and construction
- **Randall Christenberry** - *Heavy Equipment Instructor (Level I)*
Certified ADEPT trainer with over 3 years of experience with heavy equipment and construction.
- **Will Melendez** - *Crane Instructor*
NCCCO certified operator and Practical Examiner

3.0 Hours of Operations

Business Hours

8:00 a.m. to 4:30 p.m. Monday through Friday

Training Hours

Training Hours range from Monday through Sunday 5:00am – 7:00pm. Training hours and days to be determined on day one of your first class. Training times may be adjusted to accommodate seasonal weather conditions, holidays and other unforeseeable circumstances. However, all program hours will be offered.

4.0 Tuition & Fees

PROGRAM	TUITION	TRAINING SUPPLIES (non-refundable – upon receipt)	REGISTRATION FEE (\$250 non-refundable)	STRF* (non-refundable)	TOTAL CHARGES**
*** Certificate of Heavy Equipment Operations – Level I	\$10,685	\$75	\$100	\$0	\$10,860
*** Certificate of Heavy Equipment Operations – Level II	\$10,740	\$20	\$100	\$0	\$10,860
*** Certificate of Heavy Equipment Operations – Mobile Crane	\$10,685	\$75	\$100	\$0	\$10,860
*** Certificate of Heavy Equipment Operations – Level I, II and Mobile Crane	\$32,110	\$170	\$300	\$0	\$32,580

* Student Tuition Recovery Fund (STRF): \$0.00 for every \$1,000 rounded to the nearest \$1,000

**Estimated charges for the period of attendance and the entire program

***Programs that are approved for use of Veteran benefits

Additional Fees, if applicable: National Commission for the Certification of Crane Operators (NCCCO) re-testing fees, written: \$200.00 core and two specialty or \$95.00 specialty only, practical: \$250.00 examiner and \$90.00 to NCCCO. Remedial or refresher training: \$100.00 per day or \$160.00 per hour after school hours. Adaptable Equipment Proficiency Testing (ADEPT) re-testing fees, written: \$185.00 core and one specialty, \$25.00 for each additional specialty, practical: \$140.00 if during class hours, \$220.00 for after hours, \$15.00 for each additional specialty. Additional training binder (lost or damaged): \$500.00.

Method of Payment:

All monies must be received prior to the start of class, or satisfactory payment arrangements must be approved by HEC.

Heavy Equipment Colleges of America shall require the following maximum charges due upon enrollment:

- For a program that is completed in one term or four months, Heavy Equipment Colleges of America shall require payment of all tuition and fees on the first day of instruction.
- For a program designed to be longer than four months, Heavy Equipment Colleges of America shall not require more than four months of advance payment of tuition and shall provide a payment installment plan. When 50 percent of the program has been offered, Heavy Equipment Colleges of America shall require full payment.
- If a Heavy Equipment Colleges of America student makes a request to provide payment in full after the student has been accepted, enrolled, and the date of the first class session is disclosed

on the enrollment agreement, Heavy Equipment Colleges of America shall accept payment in full for tuition and fees.

- The limitations listed above shall not apply to any funds received by Heavy Equipment Colleges of America through federal and state student financial aid grant and loan programs, or through any other federal or state programs, if participation in any programs shall occur in the future.

Definitions:

Total charges are institutional charges and third party fees. Third party fees are related to medical exams/vaccinations and exam/licensure fees for participation in the program, if applicable, and to meet the requirements to be eligible for entry level employment.

Heavy Equipment Colleges of America tuition means the cost per hour and does not include itemized fees such as the Registration.

5.0 Academic Calendar and Holidays

Scheduled Program Starts for 2020-2021

Notice: Dates May be Subject to Change

2020 PROGRAM START DATES May be subject to change		2021 PROGRAM START DATES May be subject to change	
Start Date	End Date	Start Date	End Date
Jan 6	Jan 24	Jan 4	Jan 22
Jan 27	Feb 14	Jan 25	Feb 12
Feb 17	Mar 6	Feb 15	Mar 5
Mar 9	Mar 27	Mar 8	Mar 26
Mar 30	Apr 17	Mar 29	Apr 16
Apr 20	May 8	Apr 19	May 7
May 11	May 29	May 10	May 28
Jun 1	Jun 19	May 31	Jun 18
Jun 22	Jul 10	Jun 21	Jul 9
Jul 13	Jul 31	Jul 12	Jul 30
Aug 3	Aug 21	Aug 2	Aug 20
Aug 24	Sep 11	Aug 23	Sep 10
Sep 14	Oct 2	Sep 13	Oct 1
Oct 5	Oct 23	Oct 4	Oct 22
Oct 26	Nov 13	Oct 25	Nov 12
Nov 16	Dec 4	Nov 15	Dec 3
Dec 7	Dec 19	Dec 6	Dec 18

Holiday	2020	2021
New Year's Day	Jan 1 st	Jan 1 st
Martin Luther King Day	Jan 20 st	Jan 18 th
Memorial Day	May 25 th	May 31 th
Independence Day	Jul 3 th	Jul 5 th
Labor Day	Sep 7 nd	Sep 6 th
Veteran's Day	Nov 11 th	Nov 11 th
Thanksgiving	Nov 26 th – 27 th	Nov 25 th – 26 th
Christmas	Dec 24 th – 25 th	Dec 24 th – 25 th